

## **Careers Education, Information, Advice and Guidance**

CEIAG (Careers Education, Information, Advice and Guidance) is designed to allow students to make informed decisions when considering their opportunities and life after Humberston Academy. It is a means of developing students' knowledge, understanding and confidence to enable them to make educated and well-informed choices in relation to further education and work based learning.

Humberston Academy aims to provide high quality advice and guidance to all students within the Academy. This includes supporting our students as they select GCSE options at the end of Year 8 and enabling them to make knowledgeable decisions for their post-16 choices following Year 11.

### **CEIAG Co-ordinator**

Our CEIAG Co-ordinator is Miss Holland, who can be contacted via email ([tholland@humberstonacademy.co.uk](mailto:tholland@humberstonacademy.co.uk)) or by phone on +44 (0)1472 319990.

### **Measuring the impact of CEIAG**

Our CEIAG Co-ordinator reports to the Senior Leadership Team on a half termly basis regarding the effectiveness and impact of different initiatives. We also the Gatsby benchmarks to assess and improve our current CEIAG provision. Our progress is reviewed regularly throughout the academic year to ensure that we meet all standards.

We will monitor the impact of our action plan and the CEIAG we deliver mainly through feedback from students and staff. All activities will be reviewed to ensure all goals and aims are met. As an academy we will also work with parents, employers, the local community and stakeholders to ensure that students are able to make informed choices about their future.

### **Students**

Students will cover a range of topics across year groups and have exposure to a variety of further education providers and career options to allow them to make informed decisions and build on their knowledge and understanding.

The plans for each year group are as follows:

#### **Year 7**

Career prospects built in to tutor programme delivered in form time

Guest speaker from the working community

#### **Year 8**

Career prospects built in to tutor programme delivered in form time

Options Evening – discussions with curriculum leads and variety of FE providers/work based learning providers on site.

Students visit a further education provider to find out about possible courses and educational requirements

Career Fayre – Further Education providers, Higher Education Providers, Apprenticeships, Navy/Army.

Sessions with Propects

### Year 9

Career prospects built in to tutor programme delivered in form time

Guest speaker from FE provider.

Career Fayre – Further Education providers, Higher Education Providers, Apprenticeships, Navy/Army.

### Year 10

Career prospects built in to tutor programme delivered in form time.

Career Fayre – Further Education providers, Higher Education Providers, Apprenticeships, Navy/Army.

Career meetings with external careers advisor.

Exam evening with support and guidance from different settings.

Sessions with Propects

### Year 11

Career prospects built in to tutor programme delivered in form time.

Careers Guidance interviews and application support from external careers advisor.

CV workshop during Theme Day.

Lincs2 support and applications.

Career meetings with external careers advisor.

Exam evening with support and guidance from different settings.

Sessions with Propects

## **Parents**

All students have to continue in education or training until the end of the academic year in which they are 18. Once they have completed Year 11, students are able to choose from the following:

- full-time education (e.g. at a school, sixth form or college)
- an apprenticeship or traineeship
- part-time education or training combined with one of the following:
  - employment or self-employment for 20 hours or more a week
  - volunteering for 20 hours or more a week

Propects provides the careers service for Northamptonshire making sure young people most in need of specialist help can access the guidance and support they need to move into education,

employment and training. This one-to-one service is offered in Lodge Park to targeted students from Year 10 onwards and referrals to this service will come via the Careers Leader, Heads of Year and SENDCo. The majority of students will therefore receive their guidance from sessions and visitors within the academy. All students will have group sessions with Propects, starting from Year 8, to introduce them to the Independent Service provider.

### **Useful websites on Careers**

<http://recruit.college.police.uk>

<http://vinspired.com>

<http://www.army.mod.uk>

<http://www.careersadviceforparents.org>

<http://www.careersbox.co.uk>

<http://www.havelockacademy.co.uk/s/sixth-form-study>

<http://www.parentalguidance.org.uk/>

<http://www.raf.mod.uk>

<http://www.royalnavy.mod.uk>

<http://www.russellgroup.ac.uk>

<http://www.ucas.com>

<http://www.whatuni.com>

<https://grimsby.ac.uk/>

<https://nationalcareersservice.direct.gov.uk>

<https://www.franklin.ac.uk/>

<https://www.gov.uk/apply-apprenticeship>

<https://www.healthcareers.nhs.uk>

<https://www.tollbaracademy.co.uk/>

### **Teachers**

Our teachers are happy to discuss career opportunities related to their subject specialism and offer advice. Staff are also available to offer guidance at parent's evenings and exam evenings.

### **Employers**

At Humberston Academy we are keen to work with the local community and perspective employers to set our pupils up for success when entering the working world. This also aids in engaging young people, adding value to their school life and building on social skills.

We welcome contact from the local community and employers and are happy to discuss any concepts or activities that would help us to increase engagement between students and employers.