

# Excellence for all

14 February 2019

Dear Parents/Carers



## RE BEHAVIOUR AND EXPECTATIONS

It is with great pleasure that I write this letter to you as a former Humberston student. Firstly, I would like to thank all students and parents for the warm welcome that you have given me since starting at Humberston Academy this January.

I would like to take this opportunity to remind you of Humberston Academy's exceptionally high standards and expectations.

### Uniform

The vast majority of students attend every day adhering to the Uniform Policy. Top buttons must always be fastened and Academy ties must display at least 4 stripes. Plain, black, knee-length Academy skirts must be no more than 5cm above the knee and socks should be black or grey. The only jewellery allowed is a wrist watch and one small stud per ear. If any student is caught wearing additional jewellery, it will be confiscated and stored at reception for collection by parents.

The following are **NOT permitted**:

- Tight-fitted, stretch material or cropped trousers
- Large belt buckles or studded/patterned belts
- Nose/eyebrow/tongue or any other form of body piercing
- Nail varnish, gel or false nails
- Trainers, plimsolls or canvas shoes

Any students who does not adhere to the Uniform Policy will be placed in Internal Exclusion until their uniform is rectified. Students may find themselves on uniform report if they do not uphold the Academy's uniform expectations. As always, you can refer to the Academy website for further clarification.

### Mobile Phones

Humberston Academy appreciates that mobile phones are a useful tool for communication and it is important for students to feel safe coming to or leaving the Academy. Therefore, students can bring their mobile phones into the Academy, however they must always be switched off and in their bags.

Humberston Academy does not allow the use of mobile phones on site. Any student who is suspected of using a mobile phone will be searched by the Academy. The mobile phone will be confiscated and stored at reception for a parent/carer to collect. Any student caught using his/her mobile phone whilst in the Academy will be given a Senior Leadership Team Detention if caught on three separate occasions.

### Detentions

Humberston Academy follows an escalation procedure for poor behaviour. Students are always given a verbal warning before any sanctions are issued. If poor behaviour persists, students will be issued with a Classroom Teacher Detention. Classroom Teacher Detentions are for 20 minutes and are completed at break and lunch times. If misbehaviour continues or if a student is buddy-roomed, students are given an Extended Leadership Team Detention, which take place every



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Principal: Dan Shoubridge

Monday and are 45 minutes in duration. For students who display disrespectful behaviour, Senior Leadership Team Detentions are given and take place every Friday and last for 1 hour each.

When a student does not attend a detention, it automatically would escalate in the following way:

Detention missed	New sanction given
Classroom Teacher Detention (CTD)	ELTD
Extended Leadership Team Detention (ELTD)	SLTD
Senior Leadership Team Detention (SLTD)	X2 SLTD
X2 SLTD	1-day Internal Exclusion

It is the responsibility of the parent or carer to ensure that transport arrangements are made in advance for after school detentions.

### Expectation Detentions

Expectation Detentions are arranged every day at lunch time from 1:10 – 1:35pm. Students will be issued with an Expectation Detention when they have forgotten their cycle helmet on 3 occasions in the academic year or if they are persistently late to the Academy. Additionally, if any student is misbehaving at break/lunch times, students will be sent immediately for an Expectation Detention, losing the remainder of their recreation time. We will always ensure that the student has had the opportunity to have his/her lunch.

### Truancy

Each lesson a class register is taken to ensure that all students are accounted for. The attendance officer will follow up any students who have been seen in the Academy but who are missing from their class. Humberston Academy takes truancy extremely seriously. It is paramount that every student is always safe and accounted for, otherwise this becomes a safeguarding concern. Any student who truants will receive the following sanctions:

Number of Lessons Truanted	Sanction
1 lesson	Extended Leadership Team Detention
2 lessons	Senior Leadership Team Detention
3 lessons	1-day Internal Exclusion
4+ lessons	2-day Internal Exclusion, possibly a Fixed Term Exclusion

If any student frequently truants, sanctions will escalate as per the Behaviour Policy.

### Punctuality

It is imperative for every student to be punctual to morning registration. Lateness demonstrates a poor attitude to learning and this is not inline with the Academy's ethos. Students who are persistently late to morning registration will be punished accordingly.

Number of Lates	Sanction
2 lates	Communication home via My Ed
3 lates	Extended Leadership Team Detention (ELTD)
4 lates	Senior Leadership Team Detention (SLTD) and will be placed on punctuality report
5–9 lates	Expectation Detention issued on each day the student is late (1:10 – 1:35pm)
10 lates	2X Senior Leadership Team Detention (SLTD)
11+	1-day Internal Exclusion



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## 5 A-DAY INITIATIVE

The new '5 a-day' initiative is proving to be a success. Students are wasting less learning time due to being equipped for every lesson. Please continue to remind your child they must have the following '5 a-day' equipment with them every day: pen, pencil, ruler, planner and House point card (Star Card is provided). We encourage a full pencil case to give the optimum opportunity for outstanding learning to take place.

## PE KIT POLICY

Any student who forgets his/her PE kit, will be issued with a kit mark. Students will always be given PE kit to borrow and will still be expected to participate in the lesson as normal. Any student who cannot physically participate due to illness or medical reasons, must still get changed into their PE kit. This is to ensure that students have a dry and clean uniform for the remainder of the academy day. Please familiarise yourself with the PE Kit Policy below.

Number of kit marks	Sanction
1X	Warning given
2X	Class Teacher Detention issued
3X	Class Teacher Detention issued
4X	Extended Leadership Team Detention (ELTD) issued
5X	Senior Leadership Team Detention (SLTD) issued
6X	1 day in Internal Exclusion

## REWARDS

Humberston Academy continues to reward students for excellent behaviour through the completion of 'Star Cards'. Last Friday, House points were totalled for every student. Any certificates which are achieved will be presented in assembly following the half term holiday. The accumulation of House points will go towards your child's House total and will determine which House will win the unprecedented Humberston Academy Inter-House Trophy at the end of the academic year.

The behaviour systems included in this letter are not new, I am simply reminding you of the current policies in place. I would like to thank you for your continued support in upholding Humberston Academy's high expectations.

Yours sincerely



Miss L E Manners  
Assistant Principal



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